Estd. : 2005 ओ३म्

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<u>MAHARISHI DAYANAND COLLEGE OF EDUCATION</u>

P.B. No. 14, Near B.S.F., Hanumangarh Road, ABOHAR-152116 (PUNJAB)

* Affiliated with Panjab University Chandigarh * Recognized by : National Council for Teacher Education * Approved by : Ministry of Higher Education, Govt. of Punjab Courses -B.Ed.& E.T.T.

Ref No.	Dated

A meeting was held in the principal office dated 02.04.2018

All the staff members, Principal, and Management members held the meeting under IQAC.

Office bearers of IQAC under session-2018-2019

- 1. Dr. R.P. Asija (Chairperson of IQAC)
- 2. Mr. Vishal Deep (Co ordinator)
- 3. Mr.Sarvesh Sachdeva (ICT Expert)
- 4. Mrs. Harmeet Kaur (Art-Youth Festival incharge)
- 5. Mr. Suresh Makkar (Members)
- 6. Mrs.Geeta Rani (Members)
- 7. Ms.Kiranbeer Kaur (Members)
- 8. Mr. Dayanand (Members)

Minutes of the meeting were as follows-

- 1) College timing was 9.10am to 4.00pm. All the staff members were informed.
- 2) Should start morning assembly with Morning Prayer, Thought of the Day, News and Quiz based G.K, Current affairs of Punjab and India.
- 3) Morning assembly should be compulsory to all
- 4) Lecturer should deliver with the help of Teaching Aids, A-v Aids, Methods of interaction, discussion, quiz etc.
- 5) To promote equity and equality.
- All the Labs of the college should be neat and clean. Prepare the list of shortage of items.

Action Taken Report

- Agenda: - 1. To celebrate NMD, NSD, NATIONAL SEMINARS, INTERNATIONAL SMINARS DURING THE YEAR 2018-19

All the staff members were present in the principal office. A meeting was held under IQAC to allocate duties for ,NMD,NSD, NATIONAL SEMINARS , INTERNATIONAL SMINARS .

Mr.Vishaldeep

Maharishi Dayanand College of Education
ABOHAR-152116

Dr.R.P.Asija - Principal

A meeting was held in the principal office dated 18.05.2018

Agenda: -2. To improve your A.P.I.(Academic Performance Indicator)

All the staff members were present in the principal office. A meeting was held under IQAC to improve your A.P.I. Mr. Vishal Deep presented a PPT on "How to improve you are A.P.I"

Mr.Vishaldeep

Maharishi Dayanand College of Education

Dr.R.P.Asija - Principal

A meeting was held in the principal office dated 24.08.2018

Agenda: - 3. Preparation of PSTET/CTET

All the staff members were present in the principal office. A meeting was held under IQAC to start Free Preparation of PSTET/CTET in normal classroom teaching with the help of audio visual teaching aid, ICT projector, storytelling method, Group Discussion, Questioning etc.

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A meeting was held in the principal office dated 03/09/2018

Agenda: - 4. Preparation of Youth Festival items

All the staff members were present in the principal office. A meeting was held under IQAC to Prepare students for Youth Festival (on stage items , off stage items) cultural and heritage items.

Mr.Vishaldeep

Dr.R.P.Asija - Principal

Maharishi Dayanand College of Education